



2023-2024

## Budget Activities and Calendar

Doss Consolidated Common School District

# Budget Calendar

<p><b>March</b></p> <p><i>through</i></p> <p><b>April</b></p> <p><i>and</i></p> <p><b>May</b></p>	<p>Administration updates calendar and worksheets          Administrative team completes budget work session          Administration and departments prepare priority plans          Administrative team receives budget guide and worksheets</p> <p>Administrative team prepares salary and stipend charts          Board receives financial forecast and preliminary values          Individuals submit budget requests to campus administrator          Campus administrator completes preliminary budget summary</p> <p>Administration consider preliminary budget ideas          Board of Trustees appraise goals and set priorities          Board of Trustees approve salary and stipend charts          Business Consultants inputs preliminary budget data</p>
<p><b>June</b></p> <p><i>and</i></p> <p><b>July</b></p>	<p>Administration completes revision of current budget          Administrative team completes budget work session          Board of Trustees complete budget work session          Administration develops draft budget</p> <p>Administration develop and evaluate draft budget          Board of Trustees complete a budget work session          Administration receives preliminary property values          Administration completes estimates of state/ local revenue</p>
<p><b>August</b></p>	<p>Board of Trustees complete final budget work session          Administration publishes notice of budget and tax hearing          Board of Trustees hold public hearing on budget and tax rate          Board of Trustees amend 22-23 budget and adopt 23-24 budget</p> <p>Administrative team reviews and organizes budget          Administration receives certified property values          Doss CCSD Board of Trustees adopt 2023 tax rate          Administrative team implements 2023-2024 budget</p>
<p><b>Later</b></p> <p><i>December or January</i></p>	<p>District receives financial FIRST rating from the State          Board of Trustees hold public hearing on FIRST Rating          District auditing firm completes annual financial review          Board of Trustees approve 2022-2023 Independent Audit Report</p>