

Doss Consolidated Common School District
School Safety and Security Committee Meeting

Minutes of Meeting

I. WELCOME

I.A. Call to Order and Establish Quorum

Pam Seipp, Interim Superintendent, called the meeting to order at 1:00 p.m. on Friday, November 10, 2023, noting that the meeting agenda was posted appropriately.

Let the record show that the following were present:

Doss CCSD Board Members: Cecil Crenwelge, Travis Dollar, and Evan Tune

Doss CCSD Employees: Amanda Arhelger, Burgundi Dollar, Pam Seipp, and Konay Ford

Doss CCSD Contracted Security: Tommy Hill, Hill Security

Texas Association of School Boards: Not in Attendance

Doss Community Members: Brian Sattler

Gillespie County Officials: Buddy Mills, Justin Calhoun, and Steve Olfers

I.B. Committee Appreciation and Introductions

Pam Seipp, Interim Superintendent, thanked the committee members for attending. Brief introductions were made from around the table.

I.C. Public Comments on Posted Agenda Items

Pam Seipp, Interim Superintendent, noted that the posted agenda invited public comments to be forwarded via email to adminisration@doss.txed.net. There were no emailed comments.

II. INFORMATION

II.A. Public Comments on Posted Agenda Items

Pam Seipp, Interim Superintendent, invited comments from members. There were none.

II.B. SSSC Member and Gillespie County Comments

Pam Seipp, Interim Superintendent, invited comments from Gillespie County. Sheriff Buddy Mills shared desire for a conversation regarding a master key for County officials. Justin Calhoun noted his phone number needs correction on the communication chain.

II.C. Record of FY23 School Safety and Security Meetings

Pam Seipp, Interim Superintendent, provided a summary record of the FY23 School Safety and Security Meetings. The record will be archived, and information included in the EOP documents.

III. DISCUSSION

III.A. TxSSC 20-23 School Safety Audit Report Submission

Pam Seipp, Interim Superintendent, provided information regarding the submission of the TxSSC 20-23 School Safety Audit Report Submission. The Audit was completed with the approved safety sub-committee and submitted to TxSSC in a timely manner.

III.B. TxSSC Emergency Operations Plan (EOP) Submission

Pam Seipp, Interim Superintendent, provided information regarding the TxSSC Emergency Operations Plan (EOP) Submission. Per discussion in the spring of 2023 the approved EOP was updated, and in addition the same information was put into the TxSSC EOP template. Both Plans were submitted for review. As of the date of this meeting, there has been no response.

III.C. 88th Legislative HB3 Update Regarding, Including But Not Limited to: Armed Security Officer, Safety Meetings, EOP Maps/Walkthroughs

Pam Seipp, Interim Superintendent, provided an update on HB3 requirements for school safety, particularly noting the Board of Trustees approved an exception, yet contracted services from Hill Security. The District contracted with SKT architects to draw EOP maps. These maps were provided the SSSC committee, and all emergency services and walkthroughs were invited.

IV. PLANNING

IV.A. Texas Education Agency Safety and Security Grant Updates

Pam Seipp, Interim Superintendent, shared information regarding Texas Education Agency Safety and Security Grants and noted the Board agreed for District application to provide support for the required school facilities updates.

IV.B. District Action Steps: Exterior Fencing, Phone System w/Intercom, Two-way Radios, Silent Panic Alert, Door/Window Numbering

Pam Seipp, Interim Superintendent, reviewed the District Action Steps for exterior fencing, a phone system with intercom, two-way radios, silent panic alert, and door and window numbering. Egress bars are ordered for the fence gates and Weaver Technology has been contracted for camera updates and telecommunication services.

With the Fire Department donation of two radios, LCRA has been contacted to build their personality. The Raptor Silent Panic Alert System is in place for drills and any emergencies. After Drill Reviews draw out the items needing correction and/or revision

IV.C. Consider and Approve Meeting Minutes (August 21, 2023)

Pam Seipp, Interim Superintendent, invited members to review the minutes for the August 21, 2023, meeting. **Evan Tune** moved to approve the minutes presented; **Amanda Arhelger** seconded the motion. **The motion passed unanimously.**

V. CLOSING

V.A. Discuss Future Agenda Items and Future Meeting Dates

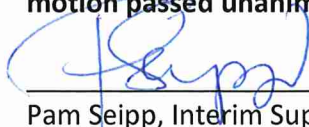
Pam Seipp, Interim Superintendent, presented information regarding future meetings. The full committee meets at a minimum of three times a year; the sub-committees will meet as often as necessary. The next full committee meeting will be in the Summer 2024.

V.B. Express Gratitude for Participation and Close Meeting

Pam Seipp, Interim Superintendent, thanked the Committee for attendance and participation, including pre-reading. Electronic messages will allow the sharing of further news.

Pam Seipp, Interim Superintendent, closed the meeting at 2:00 p.m. and invited members to sign both the meeting attendance log and the school visitor log.

Burgundi Dollar moved to adjourn the meeting. **Travis Dollar** seconded the motion. **The motion passed unanimously. Time Adjourned: 2:00 p.m.**



Pam Seipp, Interim Superintendent

Minutes Approved:



Burgundi Dollar
SSSC Committee Member
02/23/24